



# BUCHANAN COUNTY COMMISSION

411 Jules, Room 101  
St. Joseph, MO 64501  
816-271-1503  
akendall@buchmo.gov

## **Meeting Minutes Friday, February 9, 2024**

In attendance were Presiding Commissioner Scott Nelsson, Commissioner Scott Burnham, Commissioner Ron Hook and Administrative Coordinator Amy Helsel

Presiding Commissioner Nelson called the meeting to order at 9:01 am.

## **Meeting Agenda**

Presiding Commissioner Nelson made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

## **Meeting Minutes**

Presiding Commissioner Nelson made a motion to approve meeting minutes for Wednesday, February 8, 2024, Commissioner Burnham seconded the motion.

## **Business**

Court orders to transfer funds were presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order acknowledging receipt of Domestic Violence Fees from the Recorder of Deeds was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order acknowledging receipt of the affidavit of publication for the year end December 31, 2023, financial statement was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order acknowledging receipt of the University of Missouri Extension 2023 Annual Report was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order authorizing payment to Missouri Highway 36 Heritage Alliance was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order authorizing a donation to Special Olympics Missouri for 2024 St. Joseph Polar Plunge was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

A court order authorizing a donation to Buchanan County R-IV School for DHS After Prom was presented and approved by Commissioner Burnham, Commissioner Hook, and Presiding Commissioner Nelson.

Commissioners discussed board appointments, website will be updated with direction of process explaining an application is required for new and board members whose term is ending wishing to be reappointed, all applications will be kept on file up to one year.

Commissioners talked about requests for funding for Habitat for Humanity and city schools project graduation. A court order for project graduation will be presented Wednesday for approval. Commissioners will continue discussing for Habitat for Humanity's funding request.

Commissioners discussed wording of a policy for unused PTO and vacation in the Employee Handbook. A court order will be presented on Wednesday for approval.

A discussion on cleanup 2024 day along the Missouri River and a contribution, a court order with a contribution will be presented on Wednesday for May 18<sup>th</sup> clean up.

**Adjourn**

With no further official business on the agenda Presiding Commissioner Nelson made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Burnham seconded the motion. All are in favor of adjourning. The meeting ended at 10:25 am.